

COVID-19 Risk Assessment

| | | |
|---|--|---------------------------------|
| Group: Messy Church / Roadrunners / Minichurch / Tiptoes | Site: In the park/ outdoors | |
| People at Risk: Children & Families | Additional Information: Weather dependent | |
| Contact Person: Luke Davies | Job Title: Children & Families Pastor | Review Date: August 2020 |

Risk Evaluation

| Hazard | Risk | Initial Rating (L/M/H) | Control Measures | Final Rating (L/M/H) | Additional Action Required (action by whom and completion date) |
|--------------------|--|-----------------------------------|---|---|--|
| What's the hazard? | What is the risk of harm? | Is this risk Low, Medium or High? | What measures will you put in place to reduce the risk identified? | How has the rating changed as a result? | What else can you do to minimise risk? |
| Social Distancing | Infection from COVID-19 | H | Everyone will keep 2 metres apart at all times, including in seating arrangements and activities. | M | As it will be with families and younger children, social distancing is not as easy to control. Leaders will help the parents as much as possible and give advice how best to keep their distance from each other. This will include advising on travel arrangements to/from meeting. |
| Sport & Activities | Not maintaining social distancing and sharing equipment. | H/M | Only do non-contact sports & activities, ensuring social distancing of 2m. Sanitise hands after each activity. Keep parents informed of the next activity and making sure they are helping to maintain social distancing with their families. | M/L | Everyone is to bring own equipment or shared equipment is cleaned between uses (with anti-bacterial wipes). Each activity will be arranged in advance and everyone joining will know ahead of time so as to make sure they have the correct items to |

| Hazard | Risk | Initial Rating (L/M/H) | Control Measures | Final Rating (L/M/H) | Additional Action Required (action by whom and completion date) |
|-----------------------------|---|------------------------|--|----------------------|--|
| | | | | | join in. We will also make sure that the usual supplies are brought and shared within a single household and not shared (sunscreen, wipes, hand gel, inhalers, plasters and cream etc). |
| Food & Drink | Spreading germs. | H/M | No food or drink will be provided or shared. Everyone will bring their own food for a picnic when attending & will sanitise hands before and after eating. We as a team will make sure that those attending stay within their family groups, and not share. | L | Make sure the parents and team know before hand how the picnic will work, and explain the need to make sure everyone sits with their family and not with friends. We will make sure there is some spare sealed bottles of water and snacks for anyone who might have forgotten theirs. But this will only be handed out as needed and not advertised. |
| Sanitation | Spreading germs. | M | Hand sanitiser provided for all present - used upon arrival, as needed during, and just before leaving. We will also advise all who join us to bring their own as well. | L | Purchase sufficient amount of hand sanitiser and ensure there is enough for each meeting. Ensure all leaders and families are familiar with proper sanitising methods. (By Luke – in advance of events.) |
| Tracing the spread of virus | Virus spreading to more people if unable to track and isolate it. | M | In line with guidance from the diocese, fixed groups of up to 15 people, including leaders, will be established (while maintaining adult-to-child safeguarding ratios) to meet separately. Registers and contact numbers of all in attendance will be kept. Information can be shared with NHS test and trace, and meetings will temporarily cease as required, if anyone becomes unwell with Covid. One leader will sign in and collect everyone's details, so as not to cross contaminate. | L | Everyone will be asked to inform us and not attend if they, or members of their household, have any symptoms. E-mails and messages will be sent to parents, and leaders (By Luke - in advance of events.) All details collected on the day (Name, Phone Number/Contact, number of people in family, both joining and at home) will be kept in a secure place in the office for 21 days after the event, after which it will be shredded. |

| Hazard | Risk | Initial Rating (L/M/H) | Control Measures | Final Rating (L/M/H) | Additional Action Required (action by whom and completion date) |
|---|---|------------------------|---|----------------------|--|
| Awareness of rules and expectations | People being unaware of rules and therefore not complying, or feeling concerned about what precautions will be in place for their safety. | M | Send out e-mails and messages to families & leaders detailing the social distancing rules/ expectations and precautions in place, in advance. These will be reiterated and implemented at each event. | L | Risk assessment results will be shared with all leaders. (By Luke - when assessment is finalised.) |
| Compliance with code of conduct. | People not complying and thus conducting themselves in an unsafe manner. | M | If any of the families do not comply with regulations, they will be spoken with straight away and the leader will explain why the regulations must be kept. If they refuse to comply still, we will have to say they cannot attend our next meeting. If two families are already grouping together in a Bubble, they will still be told to stay within their own families so as not to upset any of the other younger ones attending. | L | Leaders will be informed of the need to keep to our guidelines and will watch and chat to any families that are not complying. At the end of each session we will discuss any issues and also who, if any, families have been spoken too. If it appears more than one leader has spoken to them then the stated actions will have to take place. |
| Interference from outsiders in public space (in the park) | Outsiders wanting to join in or interfere. | M | Leaders will maintain good supervision and ask any outsiders to move on to ensure safety and keep group size consistent. | L | |
| Restrictions relaxing or intensifying (e.g. localised lockdowns.) | Need to conform to changing policies. | M | Will stay up to date with government advice and make adjustments accordingly, keeping everyone informed and updating risk assessments as we go. | L | |