

Minutes of Springfield PCC meeting

23rd January 2023 7.45pm @ St Paul's Church, Roundshaw

Present: Tim Samuel, David Atkinson, Peter Devitt, Gill Foulkes, Mel Wynn, Sarah Miller, Dave Foulkes, Kitty Olulari, David Silcock, Grace Davis, Alan Brearley.

- 1. Welcome** Tim welcomed everyone and opened the meeting in prayer.
- 2. Apologies** Nigel Elderkin, Roger Brodie, Mellissa Chukwukelu, Mick Miller.
- 3. Worship** Mel lead a time of reflection based on the Matt Redman song 'Let my people go'.

A discussion followed as to if the meeting was technically quorate – but was confirmed as being so with late arrivals.

4. Notice of AOB None

5. Testimonies

Council shared stories of how they had seen God at work recently in their lives, particularly in the recent services at Springfield.

6. Matters Arising not dealt with elsewhere

- Minutes from the November meeting accepted by council vote on 09.12.2022
- New computer for the church office now purchased and is being brought up to speed.

7. Minister's Notices

By sending out pre-reading documents to council, there was a lot less explanation and more time for discussion and questions. There were a few clarifications and discussions as noted:

- There was encouragement that the Christmas events had gone so well and that Springfield groups & activities at Roundshaw were clearly starting to link effectively.
- The Electoral Roll is to be fully updated prior to the AGM to gain a better understanding of current membership.
- Prayer activities continue to be expanded.
- Helping Hand – it was explained that this financial support initiative would be launched shortly. Funds would be from individual Springfield members (a £5,000 gift has already been given specifically for this purpose) No money would be allocated from Springfield Church funds at this stage.

8. Minister Recruitment – Progress Update

An update was provided in the pre-read documents.

The principal timetable dates for an appointment are as follows:

· Completed Profile reviewed/agreed / updated by PCC (only flagging any major omission or correction) – which will be “out-of-committee” - by Friday 10th Feb

- Profile to be with Archdeacon Moira by Friday 17th Feb
- Advertisement to be with Archdeacon Moira by Friday 3rd March 2023
- Date of the parish visit confirmed by Friday 3 March 2023.
- Advertising Starts date Friday 17 March 2023
- Draft parish visit & interview timetable to Diocese by Friday 14 April 2023
- Send Diocese draft interview questions by Friday 14 April 2023
- Advert Closing: 9am, Monday 17 April 2023
- Shortlisting Tuesday 25 April 2023
- Interviews: Tuesday 30 May 2023
- Parish Visit: date TBC

Dave Foulkes questioned the 5 week gap between 'Shortlisting' & 'Interviewing' however; it was explained that this was primarily due to the availability of Diocesan Staff & the Bishop.

It was also noted that the interviews were scheduled for half term week. It was agreed that the proposed interview dates would be included in the job advert.

Tim Samuel then sought agreement/approval for a named church representative to work alongside himself, the Archdeacon and Bishop in sifting applications, carrying out the interviews and seeking to appoint the chosen candidate. He proposed Cathy Brearley for this role, due to her general experience in HR matters and previous involvement in clerical appointments at Springfield.

Proposed Tim Samuel, Seconded Dave Foulkes, nem con.

9. Finance

An update report had been circulated prior to the meeting, to facilitate discussion on the following areas:

- a) **2023 budget** The budget for 2023 projected a deficit of approx. - £54,000. This is in line with recent Springfield Church budgets, (with the main increase due to PCC approved PSF pledge and staff inflationary-linked pay rise), where reserve funds have been used to finance the expanding work of the church. It was noted that even with this budget we would still have approx. 3.5 months of reserve funds available.

Dave Foulkes asked for clarification on the boiler replacement work at 49 SPR which was approved in principle at the November PCC meeting. It was confirmed that the works had been completed prior to Christmas and financed from the rent monies which is currently being received for the house. Peter Devitt confirmed that the rent is not currently shown in the 2023 budget, as it is anticipated that this income will be used principally to upgrade 49 SPR and be held separately.

The Budget was presented for approval by the PCC.
Proposed Grace Davis, Seconded Gill Foulkes, nem con.

Peter Devitt informed the PCC that he was unlikely to continue in his role as Deputy Treasurer beyond the AGM unless there were significant changes. Whilst enjoying the role and wanting to serve, he explained that even with potential additional help and computer software, which is currently under consideration, he just does not have the time to combine this demanding role alongside his family responsibilities and full time work. The PCC fully understood and unanimously thanked Peter for his dedicated hard work and attention to detail.

Tim & David agreed to consider possible alternatives prior to the AGM.

- b) Co-opting members of Finance sub** It was proposed that the Finance Sub be expanded to include Angela Baker as payroll and book keeper and Jim Dimmock as Stewardship Secretary.

In addition, Jenny DR has agreed to head up the PCC's Mission Giving Group which would report on a regular basis to the PCC.

Proposed Mel Wynn, Seconded Grace Davis, nem con.

- c) St Paul's folding doors** It was confirmed that St Michaels & St Pauls had opened an appeal to raise £30,000 to finance the cost of replacing the sliding doors at St Pauls. It was confirmed that the Springfield congregation would be asked to consider contributing to this appeal as they felt led but on an individual basis. There would be no expectation of a financial contribution from Springfield PCC at this stage.

10. Safeguarding Update

Sarah Miller updated PCC on the current safeguarding activities.

Caitlyn is to complete a safeguarding refresher course.

2 other volunteers have been safer recruited since the last meeting and others were in the process of being approved.

11. AOB

There was no other business.

- 12. Closing Prayer** David proposed that the meeting close with a time of prayer, particularly focusing on the church finances and the finance group. The meeting closed at 21.05.

Dates of future meetings:		
Mar 20 th PCC	Worship	Roger Brodie
May 21 st AGM		
May 22 nd PCC	Worship	Mellissa Chukwukelu
July 17 PCC	Worship	Sarah Miller
Sep 25 PCC		
Nov 20 PCC		