



Greetings!

Churches Together in Beddington and Wallington: Christmas Lunch 2025

1. Over recent years the churches that make up Churches Together in Beddington and Wallington, of which your church is one, support a Christmas Day Lunch held for those who would otherwise be on their own. The 2024 lunch was held at Holy Trinity Church, Wallington, and was attended by around 70 people.
2. This year's lunch will be at **St Patrick's Church, Wallington**. We will need around 45 volunteers to help us on the day and a few on Christmas Eve. Volunteering is a brilliant way of showing God's love in action to those who will come to the lunch and we would be delighted if you can encourage people to help.
3. Please ask for volunteers from your church using the information set out in the attached Annex A. It would be helpful if you can let us know as soon as possible and ideally before the end of November using the format set out in Annex B to this letter and sending it to eodsjh@gmail.com. If you have no volunteers, we would appreciate you sending a nil return to the same email address.
4. Volunteers can sign up for a period of time if they prefer and we can allocate roles – for example those who help with welcoming guests could then help with serving or clearing tables. There are also a few one-off jobs not on the list.
5. We can also offer a meal to those volunteers who would like one – this will be confirmed nearer the time.
6. Once we have all the information from the various churches, we will confirm receipt of the volunteer list you have sent us. We will then contact the volunteers directly. There will be a short meeting for all volunteers, the week before the lunch.
7. If you have any questions, please contact Sarah Holman on 07849 403 771 or email eodsjh@gmail.com

Thank you.

The Churches Together Christmas Lunch Planning Team

November 2025

Annex A

Christmas Day Lunch -Outline timetable 25th December

- Arrivals: 12.10 – 12.40
- Lunch served: 1 -2.30
- Coffees and carols: 2.30 – 3
- King's speech: 3
- Close: 3.15

Volunteer roles we are seeking to fill:

Role	Description	Approximate timing
Drivers: Before lunch	To collect one or more people from their homes and drive them to the church.	Guests to arrive at St Patrick's between 12.15pm and 12.30pm
Drivers: After lunch	To collect one or more people from the church and drive them home.	Between 3.20pm and 4.00pm
Car park management	To manage traffic in the car park and ensure the safety of those attending. Several people needed.	Between 12noon and 12.45pm and 3.15pm to 4.00pm
Welcome and registration	To welcome guests and register attendance and to manage the cloakroom. Several people needed.	Between 12noon and 12.45pm
Table hosts	To sit with, talk to and encourage guests on each table, handle any requests or issues. Ten to twelve people needed.	Between 12.15pm to 3.30pm
Kitchen (food)	To work in a team to prepare lunch on Christmas Day. We already have most of this team in place.	Christmas Day: 9.30am – 2.30pm
Table servers and clearers	To take food to the tables and clear the tables of dirty plates and cutlery. Several people needed.	12.45 pm– 2.30pm
Kitchen (food scrapers)	To scrape uneaten food off plates prior to washing. Several people needed.	1.30 pm- 2.30pm
Kitchen (washing up)	To wash plates and cutlery and put away. Several people needed.	1.30pm – 3pm
Setting up and preparation	To set up, lay the tables and decorate the hall ready for the next day. Prepare goody bags. Several people needed.	Christmas Eve 9.30am onwards.
Tidying up team	To help clear everything away at the end of the event. Several people needed.	Christmas Day 3.30pm - 5pm.